



Clubs and Academic Association Regulations

As ratified on 05/03/2018

Table of Contents

1. Definitions.....	2
2. Registration of Clubs and Academic Associations.....	3
3. Process of Registration.....	4
4. Affiliation of Clubs and Academic Associations.....	5
5. Minimum requirements for Financially Affiliated Clubs and Academic Associations.....	7
6. Minimum requirements for Non-Financially Affiliated Clubs.....	8
7. Changing Affiliation Status.....	8
8. Annual Review.....	9
9. Clubs and Academic Association names and objectives.....	10
10. Academic Associations.....	11
11. Required Provisions of Club and Academic Association Constitutions.....	12
12. Alterations to Constitutions.....	12
13. General Meetings.....	13
14. Annual General Meetings.....	14
15. Office Bearers.....	15
16. Membership.....	16
17. Expulsion.....	17
18. Club and Academic Association Membership Fees.....	17
19. Grants.....	17
20. Winding Up & Changing Affiliation Status.....	18
21. Assets.....	19
22. Inactive Clubs and Academic Associations.....	20
23. Disciplinary action.....	20
24. Flinders Living.....	22



1. Definitions.

1.1. The definitions in section 1 of the FUSA Constitution apply to these regulations.

1.2. In these regulations:

'Academic Association' is a College based student association formally endorsed by the College Dean (Education) and affiliated with FUSA.

'Academic Year' means any time between the first academic day in Semester 1 of a year to the last academic day of Semester 2 of that year as specified by Flinders University.

'Asset' means future economic benefits controlled by the entity as a result of past transactions or other past events.

'Club' means any club or group of students associated with Flinders University who work together on a common aim or interest.

'Clubs & Events Officer' means the Clubs & Events Officer of the FUSA.

'College' means the administrative structure for academic and support staff responsible for teaching and research within the University.

'Constitution' means the formal document adopted by the Club or association that states the rules that governs Club/association operations.

'Event' means any Club or Academic Association event or activity constituting more than a meeting consisting primarily of discussion of matters relating to the running or management of the Club or Academic Association.

'Flinders Sport and Fitness' refers to the Flinders University entity associated with sporting and fitness services, including Clubs primarily involved with sports recognized by the Australian Sports Commission.

'FUSA' means the Flinders University Student Association.

'General Meeting' means a formal meeting of the Club or Academic Association open to all Club and Academic Association members, called and run in accordance with the Club and Academic Association constitutions and these regulations.

'General Secretary' means the General Secretary of the FUSA.

'Minor breach' is a breach of the requirements of a Club or Academic Association which is the result of error and has no major impact on any member of the Club, FUSA, the University or any third party.



‘Major breach’ means any breach of the requirements of a Club or Academic Association that exceeds a minor breach and has a major impact on any member of the Club, FUSA, the University or any third party.

‘Regulations’ means the Clubs and Academic Association Regulations approved by the Student Council of the Flinders University Student Association.

‘Student Council’ means the governing body of Flinders University Student Association.

‘Teaching Program’ refers to an organisational unit within each College responsible for the delivery, management & oversight of a course/suite of courses and under the leadership of a Teaching Program Director.

‘Winding Up’ means when a Club or Academic Association ceases to function as per the constitution it affiliated to FUSA with. This includes when a Club or Academic Association ceases to exist, or continues to exist without affiliation to FUSA.

‘University’ means Flinders University of South Australia.

2. Registration of Clubs and Academic Associations.

- 2.1. All Flinders University non-sporting student Clubs, and Academic Associations (including Clubs and associations not eligible for affiliation with Flinders Sport and Fitness) must register with FUSA.
- 2.2. The purpose of registration is to enable FUSA to be aware of all Clubs and Academic Associations that exist on campus so FUSA can assist Clubs with growth and development along with the provision of assistance where required, to conduct all events and activities successfully.
- 2.3. When registration is approved, a Club or Association may then run approved events and/or activities on campus constituting more than a meeting, are allowed to book University space and may use the name ‘Flinders’ or ‘Flinders University’ in their title.
- 2.4. The Club or Academic Association may not use the name ‘Flinders’ or ‘Flinders University’ in their title until Registration is formally approved by FUSA.
- 2.5. All Clubs and Academic Associations must apply to the Flinders Office of Communication and Engagement in order to use the university logo.
- 2.6. A Club or Academic Association is required to register with FUSA if they are:



- (a) a student driven group of five or more students; and
- (b) united by a common interest, goal and/or characteristic that may or may not organise activities and/or meetings related to the common interest characteristic or goal; and
- (c) promote, by any means, their group, interests and/or activities to the student body.

2.7. A Club or Academic Association will be denied registration if its purposes or future activities are likely to breach any Federal or State legislation.

2.8. All Clubs or Academic Associations must adhere to policy and procedures as outlined by FUSA and the University including but not limited to; health and safety and security. This includes the submission of the online FUSA Events and Activities Registration Form for any Club event or activity held on or off campus.

3. Process of Registration.

3.1. Registration requires joint approval by the General Secretary (or delegate) and the Manager, Student Engagement (or delegate). If there is disagreement between the General Secretary (or delegate) and the Manager Student Engagement (or delegate), then the application is referred to Student Council to make the final decision.

3.2. In order to register, a Club, or Association must submit an online registration form outlining their purpose and likely activities.

- (a) The Club name.
- (b) The Club purpose.
- (c) Any secondary purpose of the Club.
- (d) A list of all and any intended activities of the Club.
- (e) A minimum of two contact persons including their Phone Number, Email address and Flinders Student ID number. A Student ID number must be provided for at least one of these contacts.
- (f) Whether or not the Club is registered with the appropriate state or national body that relates to the Club and its activities.



- (i) If not, FUSA may require that the Club affiliate with the appropriate state or national body that relates to the Club in order to register with FUSA.
- (g) An application for affiliation will satisfy the requirements of 3.2 if an application for registration was not submitted prior to an application for affiliation.

4. Affiliation of Clubs and Academic Associations.

- 4.1. Clubs may apply to affiliate at one of the below levels:
 - (a) Non-Financial Affiliate; or
 - (b) Financial Affiliate; or
 - (c) Academic Association.
- 4.2. Affiliation at the Non-Financial level grants access to services and resources that are provided through FUSA, however does not grant access to ongoing funding from FUSA. Affiliation at the Non-Financial level is recommended for Clubs that:
 - (a) Have restrictions on membership numbers; or
 - (b) Have selective or closed membership; or
 - (c) Have a membership that comprises less than 66% current Flinders University students or Alumni.
- 4.3. Affiliation at the Financial level grants access to services and resources provided through FUSA, and also grants eligibility to apply for ongoing funding in accordance with section 19 of these regulations. Affiliation at the Financial level is restricted to Clubs that:
 - (a) Have no restrictions on membership, with the exception of Academic Associations per section 10.6(a); and
 - (b) No membership criteria beyond aligning to a Club or Academic Associations objectives and the payment of membership fees if applicable.
- 4.4. No membership criteria beyond aligning to a Club or Academic Associations objectives and the payment of membership fees if applicable.
 - (a) Affiliation at the Academic Association level grants access to services and resources provided through FUSA, and also grants eligibility to apply for



- ongoing funding in accordance with section 19 of these regulations.
Affiliation at the Academic Association level is restricted to associations that:
- (b) No membership criteria beyond aligning to a Club or Academic Associations objectives and the payment of membership fees if applicable; and
 - (c) Meet all requirements listed of Academic Associations, as outlined in Section 10.
- 4.5. A Club or Academic Association member will be considered current only if:
- (a) their registration or renewal of registration has been dated in the membership list; and
 - (b) their Flinders University student ID number is provided (if a Flinders student or alumni); and
 - (c) the date of membership registration or renewal of registration of the member was within 18 months prior to application.
- 4.6. The services and resources that all affiliated Clubs and Academic Associations can access is at the discretion of FUSA and shall be determined by the level of affiliation, FUSA's grants policy in-line with section 17 of these regulations, and in compliance with the requirements under the Higher Education Support Act 2003. Services/resources that have been funded through the Student Services and Amenities Fee cannot be used by any Club or Academic Association to support:
- (a) a political party; or
 - (b) the election of a person as a member of:
 - (i) the legislature of the Commonwealth, a State or a Territory; or
 - (ii) a local government body.
- 4.7. FUSA must accept for consideration an application for affiliation of a Club or Academic Association.
- 4.8. An application for affiliation shall be submitted in the first instance to the General Secretary (or delegate). In the case of Academic Associations the General Secretary will confirm eligibility as an Academic Association with the FUSA Education Officer.
- 4.9. An application for affiliation must contain a copy of:



- (a) Club or Academic Association Constitution; and
- (b) Minutes of the most recent Annual General Meeting; and
- (c) Club or Academic Association membership list specifying the executive and detailing the full names, email addresses, student IDs (if applicable) and the date of member registration or renewal of registration for each member; and
- (d) A Financial Report (if the Club has been operational for more than 12 months); and
- (e) Affiliation Application Form; and
- (f) Any other documentation as directed by FUSA.

4.10. Clubs applying for status as Financial Affiliation and Academic Associations must show proof of the existence of an operative bank account.

4.11. FUSA may choose to affiliate or not affiliate, or grant provisional affiliation on the basis of required amendments to the Club or Academic Association's constitution. FUSA may choose to affiliate the Club at a lower level of affiliation.

5. Minimum requirements for Financially Affiliated Clubs and Academic Associations.

5.1. Each Financially Affiliated Club and Academic Association shall have:

- (a) A name; and
- (b) A constitution; and
- (c) A clearly defined interest, activity and aims; and
- (d) At least ten current Flinders University students as members; and
- (e) No less than 66% Flinders University students as members; and
- (f) Two or more signatories on any bank account held by the Club or Academic Association who are current Flinders University students; and
- (g) A delegate to Club and Academic Association sub-committee meetings, and who is a current Flinders University student; and
- (h) Comply with the regulations, requirements and requests of FUSA ; and
- (i) Comply with the objectives and aims of FUSA.



- 5.2. The term of office shall be from one Annual General Meeting to the next.
- 5.3. Upon a vacancy of an office bearer position, a General Meeting shall be held to fill the vacancy.
- 5.4. A minimum of 60% of office bearers shall be current Flinders University Students.
- 5.5. The President or equivalent shall be a current Flinders University student.

6. Minimum requirements for Non-Financially Affiliated Clubs.

- 6.1. Each Non-Financially Affiliated Club shall have a:
 - (a) Name; and
 - (b) Constitution; and
 - (c) Clearly defined interest, activity and aims; and
 - (d) At least ten current Flinders students as members; and
 - (e) A delegate to Clubs sub-committee meetings, and who is a current Flinders University student; and
 - (f) Comply with the regulations, requirements and requests of FUSA; and
 - (g) Does not conflict with the objectives and aims of FUSA.
- 6.2. The term of office shall be from one Annual General Meeting to the next.
- 6.3. Upon a vacancy of an office bearer position outside of an Annual General Meeting, the vacancy shall be filled in accordance with the Club's constitution.

7. Changing Affiliation Status.

- 7.1. Clubs that are affiliated as Non-Financial may apply to affiliate at the Financial or Academic Association level at any time by affiliating as per these regulations.
- 7.2. Academic Association cannot apply to become non-financial. In the event an Academic Association wants or needs to become non-financial they may apply for non-financial Club status.
- 7.3. Clubs affiliated at the Financial level may apply to become Non-Financially Affiliated at any time notifying the General Secretary (or delegate) in writing. This notice must contain:
 - (a) Date the notice was written; and



- (b) A reason why the Club wishes to become Non-Financially Affiliated; and
- (c) The signatures of the President or equivalent, and one other Office Bearer, usually the Secretary.

7.4. A Club or Academic Association may elect to disaffiliate with the Flinders University Student Association with written notice to the General Secretary (or delegate). The Club executive must:

- (a) Provide the minutes of the General Meeting wherein the Club's membership voted to disaffiliate with FUSA to the General Secretary, and the reason for disaffiliation; and
- (b) Organise for the return of assets in line with section 20.2 of these regulations.

8. Annual Review.

8.1. Upon affiliation to FUSA, Clubs and Academic Associations must submit documentation for Annual Review by the 1st of May of the subsequent year.

8.2. Applications for Annual Review for the subsequent year will be accepted during the period determined by FUSA, no later than the 1st of April.

8.3. Clubs and Academic Associations that have affiliated between the 1st of December of the previous year and 1st of May of the current year will not be required to submit documents for Annual Review in the current year.

8.4. Clubs and Academic Associations must submit their documentation for Annual Review via the process determined by FUSA, including:

- (a) AGM minutes from the previous calendar year confirming renewal of affiliation; and
- (b) A current membership list specifying the executive and detailing the full names, email addresses, student numbers (if applicable) and date of membership registration or renewal of registration for each member; and
- (c) Updated names, email addresses, contact numbers and Student ID numbers (where applicable) for the current executive; and
- (d) Evidence of at least two Club events (or in the case of Academic Associations, learning or teaching events in line with 10.2), over the course of the previous calendar year; which may not include meetings of



the executive, meetings of the committee or General Meetings for members over the course of the last year; and

- (e) A Financial Report detailing expenditure (including how FUSA provided funding was used), income, cash balances and an updated asset list for the period between the last two AGMs.

- 8.5. Annual Review applications will be reviewed by the General Secretary (or delegate) and Clubs & Events Officer (or delegate) of FUSA. In the case of Academic Associations the FUSA Education Officer (or delegate) will also be involved in the review. FUSA may choose to disaffiliate the Club or Academic Association if FUSA does not consider the requirements listed within this document to have been met.
- 8.6. FUSA may elect to withhold the benefits of affiliation until the Club or Academic Association has submitted sufficient documentation for Annual Review.
- 8.7. Unless withheld under 8.6 of these regulations, Clubs and Academic Associations will continue to receive the benefits of affiliation at their current level until the review is completed.
- 8.8. FUSA may elect to grant an extension to Clubs or Academic Associations who have not met all requirements of Annual Review, or who have errors or inaccuracies in their application.
- 8.9. FUSA may request further information or documentation prior to approval of Annual Review.

9. Clubs and Academic Association names and objectives.

- 9.1. A Club or Academic Association must not have a name which is not easily distinguishable from another Club.
- 9.2. Clubs and Academic Associations with similar objectives to an existing Club may be refused affiliation.
- 9.3. A Club or Academic Association must not have a name that does not reflect its aims.
- 9.4. Student Council may direct Clubs and Academic Associations with similar objectives to change the names of either or both Clubs to more accurately define their objectives.



10. Academic Associations.

- 10.1. An Academic Association operates for the representation, support and engagement of students within a College of the University.
- 10.2. Academic Associations must conduct at least two activities over the course of the year related to learning and teaching at Flinders University. These activities may include (but not limited to):
 - (a) hosting career/industry events, professional development or training, tutoring, or any other activities connected to supporting learning and teaching within a College and;
 - (b) liaising with student representatives on College Committees or Student Staff Consultative Committees to discuss issues of mutual interest, or sitting on College Committees.
- 10.3. There can only be one Academic Association per Teaching Program. Exceptions may be considered at FUSA's discretion
- 10.4. An Academic Association must be endorsed by the Dean (Education) of the relevant College.
- 10.5. Academic Associations are deemed to be financially affiliated.
- 10.6. The following regulations apply to Academic Associations only:
 - (a) Contrary to section 4.4(a) and section 16.1, membership may be restricted to current and previous students of the relevant College.
 - (b) Each Academic Association must elect an executive that includes the office bearers or equivalents detailed in section 15;
 - (c) A member of the Academic Association must be appointed or elected to the role of Education Officer in accordance with each Academic Associations' Constitution.
 - (d) By the 1st of May each year, Academic Associations must provide FUSA with a copy of:
 - (i) AGM minutes; and
 - (ii) An updated membership list; and
 - (iii) Updated executive contacts; and



- (iv) Evidence that the Academic Association has conducted at least two events related to learning and teaching (see 10.2) for members over the course of the last year (not including meetings of the executive, committee or General Meetings); and
 - (v) A Financial Report detailing expenditure and income for the period between the last two AGMs.
- (e) Clause 19.5 on opt-out memberships does not apply to Academic Associations.

11. Required Provisions of Club and Academic Association Constitutions.

11.1. An affiliated Club and Academic Association constitutions must contain:

- (a) The name of the Club or Academic Association; and
- (b) The aims and objectives of the Club or Academic Association; and
- (c) A provision for an Annual General Meeting in line with section 14; and
- (d) A provision for General Meetings in line with section 13; and
- (e) A provision for amending the constitution; and
- (f) A provision for expulsion of members consistent with these Regulations; and
- (g) A provision that the Club or Academic Association is not for profit; and
- (h) A provision for Office Bearers of the Club in line with section 15; and
- (i) A provision for winding-up consistent with section 20, stating specifically FUSA's ownership of grant-funded assets and grant money; and
- (j) In the case of Academic Associations, provision for establishing an Education Officer in accordance with section 10.6; and
- (k) A provision outlining requirements of the Annual Review in line with section 8.

12. Alterations to Constitutions.

12.1. Alterations to a Club or Academic Association's Constitution must be approved by FUSA.



- 12.2. Alterations must be submitted to the General Secretary prior to their approval by the Club or Academic Association or within one week of their approval by the Club or Academic Association.

13. General Meetings.

- 13.1. General Meetings may be convened at the request of ten members, or 30% of the total membership of the Club or Academic Association, whichever is the lower amount.
- 13.2. Where the executive do not respond to these requests within two weeks, they may be made directly to the General Secretary (or their delegate).
- 13.3. General Meetings shall be convened for any the following purposes:-
- (a) Removal of office bearers;
 - (b) The fairly and democratically elect office bearers to vacancies that have occurred as a result of removal or resignation;
 - (c) To make changes to the constitution of the Club or Academic Association;
 - (d) To overturn any decisions made by the executive of the Club or Academic Association; or
 - (e) The expulsion of a member or members of the Club or Academic Association in accordance with section 17.
- 13.4. Notice of a General Meeting shall be given to the members of the Club or Academic Association and the General Secretary at least a week before the set date.
- 13.5. A designated office bearer, normally the Secretary, shall be responsible for calling General Meetings.
- 13.6. The General Secretary may call a General Meeting of the Club or Academic Association, if:
- (a) Office Bearer/s, committee members or the Club/Academic Association are suspected with reasonable evidence of:
 - (i) breaching their constitution or not meeting their Club or Academic Association's objectives;
 - (ii) not complying with university policies and procedures;



- (iii) not complying with FUSA's constitution or the Clubs and Academic Associations regulations;
 - (iv) failing to meet the requirements of FUSA for affiliation;
 - (v) serious misconduct of maladministration
- (b) the Club is deemed to be winding up due to inactivity, in accordance with section 22.
- (c) The membership has requested a General Meeting directly to the General Secretary in accordance with section 13.2.

13.7. FUSA has the discretion to investigate an allegation about, or information or matter involving, serious misconduct or maladministration before a General Meeting is called.

13.8. The General Secretary (or delegate) and/or Clubs & Events Officer (or delegate) may attend any General Meeting of an affiliated Club.

13.9. Any decision voted upon in General Meeting will overrule any committee or executive decision of the Club.

13.10. Failure to reach quorum after 30 minutes after the scheduled start of meeting will usually result in the General Meeting being cancelled.

14. Annual General Meetings.

14.1. Annual General Meetings (AGM) shall be convened for the following reasons:-

- (a) To receive financial statements; and
- (b) To receive annual reports of office bearers; and
- (c) To fairly and democratically elect office bearers; and
- (d) To appoint a delegate on the Clubs and Societies Sub-Committee.

14.2. Notice of an Annual General Meeting shall be given to the members of the Club or Academic Association and the General Secretary at least a week before the set date.

14.3. The General Secretary (or delegate) and/or the Clubs & Events Officer (or delegate) may attend any AGM of an affiliated Club or Academic Association.



- 14.4. Quorum at AGM shall be 30% of total membership or 10 members, whichever is lesser (to a minimum of 5 members).
- 14.5. Failure to reach quorum after 30 minutes after the scheduled start of meeting will result in the AGM being cancelled.

15. Office Bearers.

- 15.1. Each Club and Academic Association must have a president, treasurer and secretary or equivalents.
 - (a) The duties of the President include:
 - (i) Being chief spokesperson for the Club/Academic Association;
 - (ii) Chairing general and Executive meetings;
 - (iii) Acting as a signatory for the Club's or Academic Associations budget; and,
 - (b) The duties of the Secretary include:
 - (i) The maintenance of a register of members consisting of name, student ID number and date of registration;
 - (c) The duties of the Treasurer include:
 - (i) Being responsible for all of the Club's or Academic Associations money and to record all income received and payments made by the Club or Academic Association;
 - (ii) Keeping a register of all assets held by the Club/Academic Association;
 - (iii) Presentation of a financial report to the AGM for the last financial year and the period since the end of the last financial year summarising the Club's/Academic Associations income, expenditure and assets;
 - (iv) Keeping the financial records of the Club/Academic Association; and,
 - (v) Acting as a signatory for the Club's/Academic Associations budget.
 - (vi) Keeping the Club's or Academic Associations members informed of the Club's/Academic Associations financial situation.



- (d) The duties for each Academic Association's Education Officer include:
- (i) participating in Student Representative Network meetings run by FUSA;
 - (ii) Coordinating and running the Academic Association's educational campaigns and events; and,
 - (iii) Acting as a liaison with FUSA's Education Officer and Student Representation and Development Officer.

15.2. A Club or Academic Association may assign any additional roles to their office bearers that they deem necessary.

15.3. Academic Associations must appoint or elect an Education Officer as per section 10.6.

15.4. A Club or Academic Association may have any other office bearer positions as determined by the Club/Academic Association or established in their constitution.

15.5. The contact details for all office bearers of a Club or Academic Association must be given to the General Secretary and to FUSA within two weeks of their appointment.

16. Membership.

16.1. Club or Academic Association membership will be open to anyone who supports the aims of the Club or Academic Association, unless otherwise exempt within these regulations.

16.2. Any Club or Academic Association that refuses a current student entry to a Club must give written justification to the General Secretary within two weeks.

16.3. Any non-student may join at the discretion of the Club or Academic Association.

16.4. Membership of a financially affiliated Club or Academic Association must be composed of at least 66% current students in order to be eligible for ongoing grant funding.

16.5. Only current students may be the President or equivalent of a financially affiliated Club or Academic Association.



17. Expulsion.

- 17.1. FUSA cannot expel a member on the basis of their age, sex, sexuality, race, ethnicity, pregnancy, caring responsibilities, religion, physical disability, mental illness, chosen gender or other personal characteristic under the terms of the South Australian Equal Opportunity Act or any other law, Act or legislative instrument.
- 17.2. FUSA cannot expel a member on the basis of their political, moral or sexual viewpoint, unless the view expressed is deemed to be in violation of:
 - (a) the South Australian Equal Opportunity Act (1984);
 - (b) the South Australian Racial Vilification Act (1996);
 - (c) Any other law, Act or legislative instrument.
- 17.3. A motion to expel a member may only be brought before a General Meeting or Annual General Meeting of the Club or Academic Association.
- 17.4. The motion to expel must be accompanied with written justification and sent to the member at least two weeks prior to the date of the meeting.
- 17.5. The member has a verbal and written right of reply to any notice of expulsion.
- 17.6. A written right of reply must be included within the Agenda if it is received within seven days of receipt of the notice of expulsion.
- 17.7. The agenda must include the motion of expulsion, written justification and any written reply.
- 17.8. The agenda of the meeting at which a motion of expulsion is included must be sent to members and the General Secretary at least one week prior to the meeting.

18. Club and Academic Association Membership Fees.

- 18.1. Clubs and Academic Associations reserve the right to charge a membership fee to become a member of that Club or Academic Association.
- 18.2. Membership fees may not discriminate based on age, sex, sexuality, race, ethnicity, pregnancy, caring responsibilities, religion, physical disability, mental illness, chosen gender or other personal characteristic.

19. Grants.



- 19.1. Ongoing Club and Academic Association grant funding is available to all student Clubs/Academic Associations affiliated with FUSA as a Financial Affiliate.
- 19.2. With the exception of the Start-Up Grant, Clubs that are affiliated as Non-Financial, or that do not meet Financial Affiliation requirements are not eligible for Club grants.
- 19.3. Club and Academic Association grants will be set by FUSA and made available throughout the year.
- 19.4. The Process for applying for Club and Academic Association grants will be specified by FUSA.
- 19.5. For the purposes of grant funding, the membership number of a Club that operates on an opt-out basis for determining members only includes those members who have opted-in to the Club or approved their membership in writing.
- 19.6. Non-Financial Affiliated Clubs who maintain an open membership may apply for the Start-Up Grant in the first year of affiliation.
- 19.7. Clubs and Academic Associations that elect to change membership to closed membership are required to reimburse FUSA for grant funding the Club/Academic Association has been provided by FUSA, upon the request of FUSA.

Clubs and Academic Associations requesting reimbursement or any other transfer of funding directly to the Club/Academic Association must use a bank account registered in the name of the Club/Academic Association.

20. Winding Up & Changing Affiliation Status.

- 20.1. Clubs and Academic Association winding up must abide by these regulations and in accordance with the requirements of the winding up section in the Club or Academic Association's constitution.
- 20.2. The Club or Academic Association which winds up voluntarily must inform the General Secretary and FUSA in writing of their intention to wind up the Club/Academic Association within 14 days of their decision;
 - (a) Upon sending written notification to the General Secretary and FUSA the Club/Academic Association is not permitted to begin winding-up until approval by FUSA has been provided, or a period of 14 days has passed; and



- (b) FUSA reserves the right within the 14 day period outlined in section 20.1(a) to take over the operation of the Club or Academic Association in order to facilitate the election of a new executive and the resumption of the operations of the Club or Academic Association.

20.3. When a Club changes its affiliation status from Financial Affiliate to a Non-Financial Affiliated Club, disaffiliates with FUSA, or is wound up, or an Academic Association changes their status to a non-financial Club, they must ensure that:

- (a) All assets purchased by the Club or Academic Association, or on behalf of the Club or Academic Association, using Grant Money allocated by FUSA, remain the property of FUSA and must be returned to FUSA.
- (b) All assets purchased by the Club or Academic Association, or on behalf of the Club or Academic Association, using part-funds from Grant Money allocated by FUSA, must be sold, and FUSA be compensated to the same percentage that FUSA paid for the asset initially unless:
 - (i) The asset is unable to be sold in which case the Club must compensate FUSA for the asset; or
 - (ii) The Club chooses to compensate FUSA with other funds, in which case the asset does not need to be sold; or
 - (iii) The Manager, Student Engagement and the President of FUSA agree that the efforts spent selling the asset and recovering the funds is not worth the costs regained, in which case the asset is not required to be sold.
- (c) Any assets the Club or Academic Association purchases with money that did not originate from FUSA may remain the property of the Club or Academic Association and may be sold, distributed or discarded as per the Winding Up clause of the Club's constitution.
- (d) Any grant money provided by FUSA that remains with the Club or Academic Association either physically or in a bank account must be returned to FUSA.

20.4. Upon winding up, or change of affiliation level, each Club or Academic Association must present FUSA with a final asset register and a bank statement.

21. Assets.



- 21.1. Any asset, physical or intangible, purchased with grant funding provided by FUSA remains the property of FUSA.
- 21.2. FUSA reserves the right to use any assets purchased with grant funding provided by FUSA. FUSA may confiscate an asset that has been purchased by means of FUSA's grant money by resolution of the Student Council.

22. Inactive Clubs and Academic Associations.

- 22.1. If a Club or Academic Association is deemed by the General Secretary (or delegate) to be inactive for a period of four (4) months, the General Secretary (or delegate) is permitted to contact the Club/Academic Association via their designated contact email address requesting an explanation for their inactivity.
- 22.2. The Club or Academic Association has twenty-eight (28) days from contact to provide an explanation for their inactivity.
- 22.3. If the Club or Academic Association responds that the Club/Academic Association has become inactive or fails to respond within 28 days of contact, the General Secretary (or delegate) may determine the Club to be winding up as per section 20.

23. Disciplinary action.

- 23.1. Club or Academic Association members may refer breaches of regulations of FUSA or the Club/Academic Association's constitution to the General Secretary (or delegate).
- 23.2. For minor breaches of a Club or Academic Association's constitution or these regulations, the General Secretary (or delegate) may issue a warning to the Club.
- 23.3. A minor breach must be referred to the Student Council for disciplinary action
 - (a) at the request of a member of Student Council; or
 - (b) at the request of 30% of the Club's members or 10 members, whichever is lesser.
- 23.4. For reoccurring or frequent minor breaches, or for a major breach of a Club or Academic Association's constitution or regulations of FUSA, the breach must be referred to the Student Council for disciplinary action.
- 23.5. A Club or Academic Association must be referred to the General Secretary (or delegate) to review and refer for disciplinary action if the Club/Academic Association;



- (a) deliberately contravenes the Club or Academic Association's obligations under these Regulations;
- (b) misappropriates funds, or the Student Council believes, upon a financial review, that the Club or Academic Association has been financially mismanaged;
- (c) provides manifestly false information in order gain unfair advantage;
- (d) acts contrary to the Club or Academic Association's aims and/or deliberately breaches the Club/Academic Association's own constitution;
- (e) fails to provide reasonable grounds as to why the Club or Academic Association:
 - (i) refused a student or any other person membership;
 - (ii) expelled a student or any other person from membership;
- (f) Is not composed of 51% Flinders University students (if a Non-Financial Affiliate) or 66% (if a Financial Affiliate or Academic Association);
- (g) Receives a second warning with regards to the same issue within a two year period;
- (h) fails to comply with actions required under section 23.6(b);
- (i) promotes violence and/or hatred through militarism and/or discrimination on the basis of race, colour, sex, sexuality, gender identity, age, physical disability, mental illness, economic circumstances, political, religious or ideological conviction, or national or social origin;
- (j) significant or deliberate damage, defacing or theft of property of FUSA or University;
- (k) participates in or encourages criminal activity;
- (l) defaults on the repayment of any debt to FUSA or University;
- (m) loses or significantly and/or deliberately damages an asset purchased in part or full by grant money without the permission of FUSA; or
- (n) impacts on the facilities and services available to all Clubs and Academic Associations.



- 23.6. The Student Council may, on the basis of the facts provided, take disciplinary action by:
- (a) Issuing a warning to the Club or Academic Association;
 - (b) Requiring the Club or Academic Association to undertake a certain action or actions;
 - (c) Suspending grants from the Club or Academic Association for a period no greater than twelve months;
 - (d) Reducing the affiliation level of the Club; or
 - (e) Disaffiliate the Club or Academic Association from FUSA.

24. Flinders Living.

- 24.1. Subject to the discretion of Student Council, an exception to the requirement under section 4.3(a) may be granted to the following:
- (a) One representative Club of Deirdre Jordan Village; and,
 - (b) One representative Club of University Hall.
- 24.2. Any Club or Academic Association which receives an exemption under section 24.1 may not restrict their membership beyond:
- (a) Students who reside at Deirdre Jordan Village; and,
 - (b) Students who reside at University Hall.