



**Flinders University Student Council Meeting**  
**Agenda of the Meeting held on Tuesday 1<sup>st</sup> December 2015.**  
Meeting Room, Flinders University Student Association.  
6:00pm

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# FUSA

FLINDERS UNIVERSITY STUDENT ASSOCIATION

Student Council Agenda  
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**Flinders University Student Council Meeting**  
**Agenda of the Meeting held on Tuesday 3<sup>rd</sup> November 2015.**  
Meeting Room, Flinders University Student Association.  
6:00pm

1. **Welcome and Meeting open**
2. **Apologies**
3. **Welcome Guests**
4. **Accept Minutes of Previous Meeting**
5. **Reports**
  - 5.1. **President Report - None Received**
  - 5.2. **General Secretary Report**

**Bank Account Position: 31 October 2015**

Flinders University Student Association	Opening Balance	3,849.33
National Australia Bank, Bank Account	Total Debits	316.00
As at 30/10/2015	Total Credits	
	Closing Balance	4,165.33

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**Inflow/Outflow transactions**

\*Note: This statement includes outstanding transactions

Transaction Date	Description	Debit	Credit	Balance
1/10/2015	Balance (c/d)			3,849.33
	Deposit (Construction Party Ticket Sales)*	175.00		
30/10/2015	Paypal Balance (Job Listings)*	141.00		4,165.33
31/10/2015	Closing Balance			4,165.33

**To my knowledge, this is the current bank account position (was presented at the last meeting).**

**5.3. Education Officer's Report**

As an outgoing general council member, I have produced a handover and given it to be distributed to the incoming general council members. I hope they find it useful and that they set up their own initiatives in 2016.

I have also participated in the two days of FUSA induction and would like to particularly thank Kate Walsh for a very informative two days which I think is very important for incoming council members to understand the workings of council and a chance to get to know one another.

I have met with the outgoing education officer and learnt of the work they have been doing in 2015 and received advice from them for the year ahead.



I intend to run a SSAF campaign next year and investigate the reported abuses of students on placement and the overzealous academic integrity standards of some schools.

I've also prepared a document to go along with the constitution to explain the changes.

- 5.4. Environment Officer's Report - None Received**
- 5.5. Queer Officer's Report – None Received**
- 5.6. Women's Officer Report - None Received**
- 5.7. International Student's Officer Report – None Received**
- 5.8. Welfare Officer's Report - None Received**
- 5.9. Social Activities Officer Report – None Received**
- 5.10. Accessibility Officer's Report – None Received**
- 5.11. Post-Grad Officer's Report - None Received**
- 5.12. Indigenous Officer's Report – None Received**
- 5.13. Manager of Student Engagement Report**

## **2016 SSAF Budget Process**

The SSAF Budget Advisory Committee (the FUSA General Secretary and Indigenous Officer were in attendance) met on the 7th of October to deliberate over a Draft 2016 SSAF Budget. All students were invited to comment on the draft budget. The budget has now been sent to the VC for final approval.

We are working on finalising the qualitative data from the SSAF Survey and will forward to Student Council.

## **Student Radio**

I have been working towards the appointment of a Student Radio Coordinator. I have completed a draft Position Description. Human Resources have further questions about the role and in particular, the role of the students in the project i.e. the Student Directors and other student volunteers who will be involved in the broadcasting and administration of the station. I submitted a background paper to Legal Services and they are recommending that legal advice be sought from an external employment relations lawyer. I will keep Student Council informed of progress.

## **Student Hub Move**

At this stage, FUSA will be moving into the new space in the Hub over the Christmas closure. When the University reopens for business on Monday January the 4<sup>th</sup> 2016, FUSA will be located in the Hub



– on Level 1 of the union Building. Signage for all FUSA spaces has been finalised. The walls in the reception area will be left blank whilst we consider how to best use that space.

**Student Assist Activity Report for October** – Prepared by the Team Leader, Student Assist

## Casework

The current report has been prepared in time for the next Student Council meeting and reflects activity for the first 3 weeks of the month of November only. Comparisons between November data and datasets from preceding months will therefore only be partially reflective of the levels and the nature of Student Assist activity for this time of the year.

A subsequent monthly report will be prepared at the end of the month including the totality of the student casework for November in order to draw parallels with preceding months and the data for November collected from previous years.

Student Assist anticipates that this data will continue being the empirical backbone that informs and guides its systemic advocacy endeavours championed in conjunction with Student Council.

Student Assist has created 28 new cases for the month of November. The complexity of the issues brought to Student Assist continues to be underpinning our practice, highlighted by the prevalence of significant mental health issues, academic integrity matters, protracted placement difficulties and student conduct issues that are referred to Boards of Inquiry and the Professional Behaviour and Registration Committee of the School of Medicine.

The SAO's and SFAO have assisted with a total of 35 issues, where requests for remarks (25%), Emergency Financial Assistance (14.2%) and Academic Integrity matters (11.5%) are the most highly represented matters.

In addition, 14 students have contacted the Student Assist general email address for assistance (up from 10 last month). Three of these enquiries have generated either face-to-face or phone appointments with Student Assist

## Communications

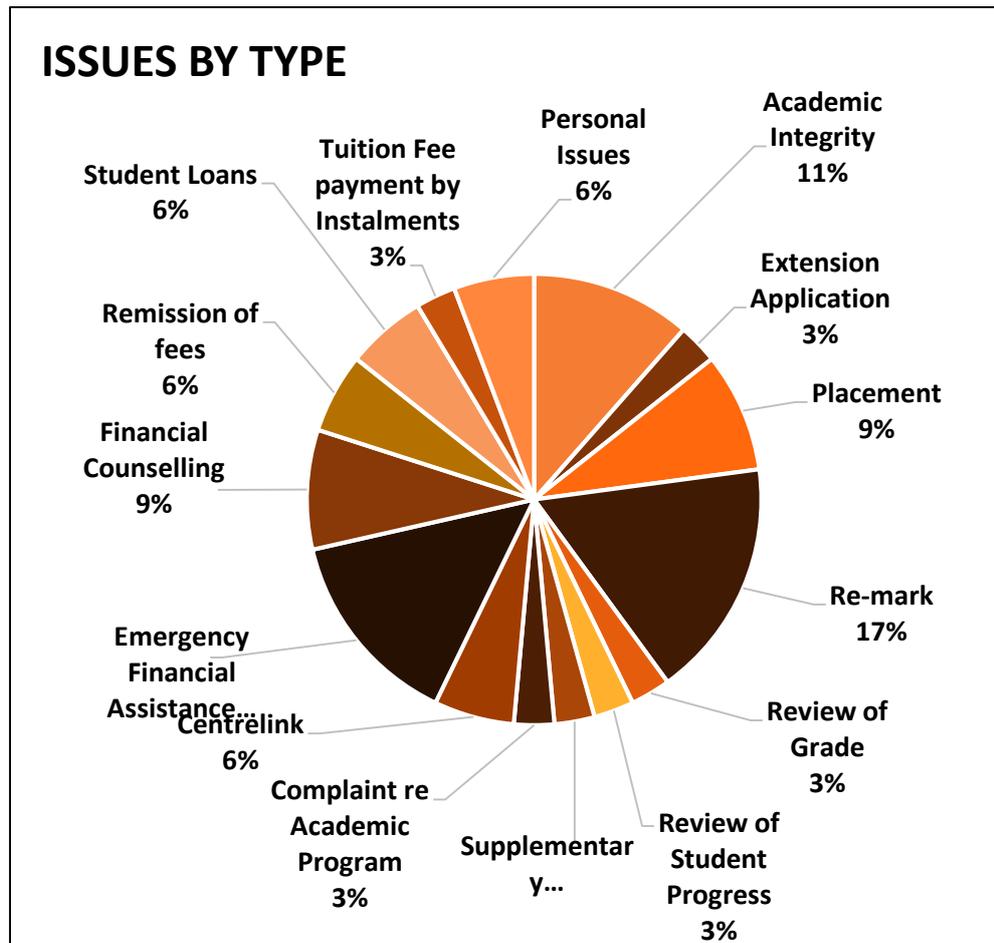
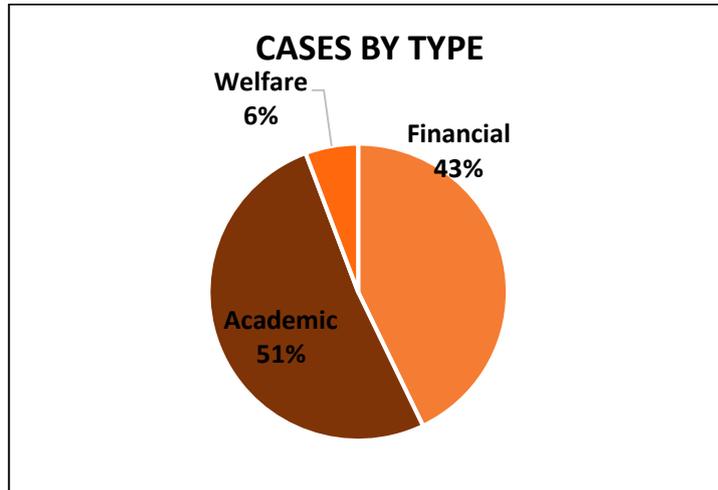
- Presentation date to staff at the School of Nursing and Midwifery at the end of November
- Attendance to Service Providers meeting along with FUSA-wide memo
- Meeting School of Nursing senior academic staff as part of regular catch-up to discuss student issues and the best avenues of resolution. Also discussed FUSA support of Sturt campus O'Week activities. Conversations and in principle agreement from Events Officer to support the 3-week intensive course by ensuring that a Welfare Brunch and/or FUSA relax day is held at Sturt. Dates and details to be confirmed also for School use of the Outdoor cinema equipment. Student Assist will strive to provide support to cover partial costs.
- Student Council Induction at the end of November.
- Combined Presentation of Student Assist/HC&D to Nursing school staff, illustrating nature of our role and our collaborative model.

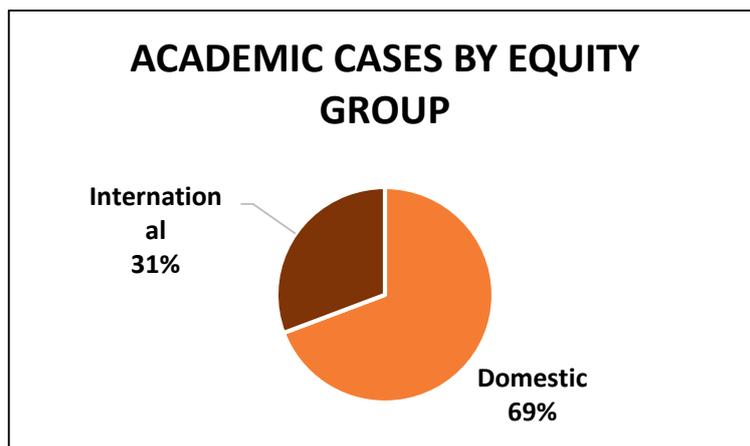
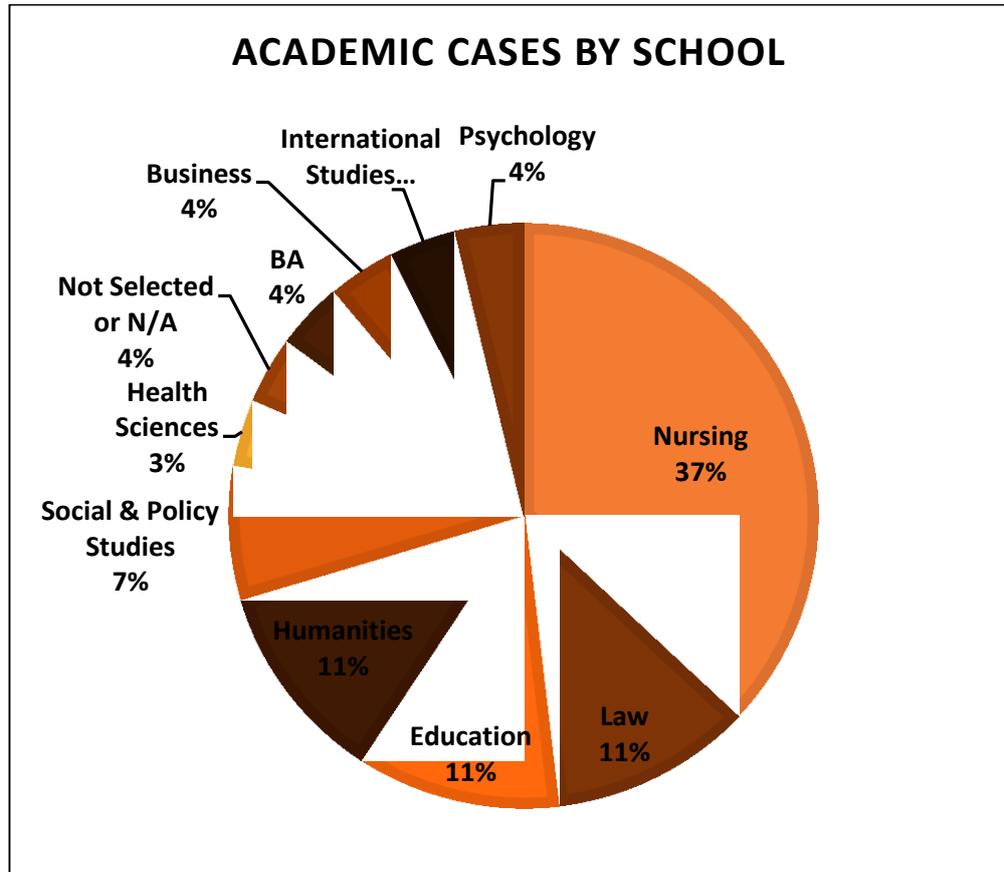


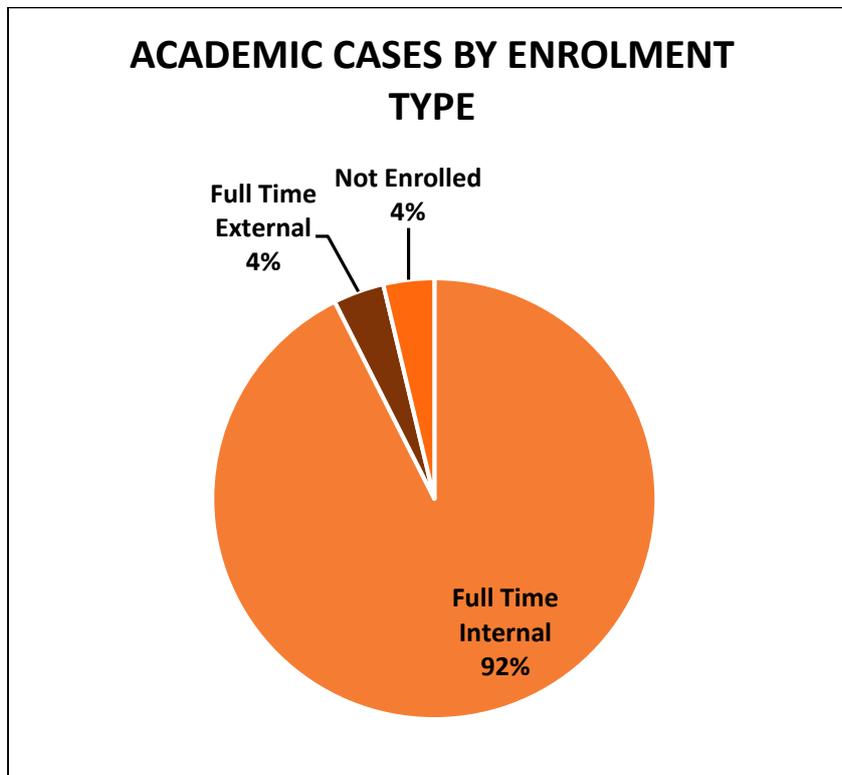
## Professional Development

- SAFO has attended a two-day training course on Utility Literacy for the Community.

## CASEWORK BREAKDOWN







## Clubs Report for October – Prepared by the Clubs & Events Officer

### 1.0 Club Locker Project

The club locker project is continuing. Buildings and Property have provided an estimation of additional costs for the cage storage solution, and has been forwarded to the Deputy Vice Chancellor, Academic for approval by the Manager, Student Engagement. Clubs have been advised that all equipment currently stored in the Geoff Harrison Room is to be tagged and dated no later than the 4<sup>th</sup> of December 2015. Any untagged equipment will be either kept for future FUSA and shared club use, redistributed to clubs (and students if unclaimed by clubs), and finally thrown out if no longer desired.

The installation of the lockers in the Geoff Harrison Room is currently expected to be between the 18<sup>th</sup>-22<sup>nd</sup> January 2016. Buildings and Property will provide further information regarding the cage solution as it is received, as they are managing the cage project internally.

### 2.0 FUSA Club Awards

The FUSA Club Awards has been announced; open to all currently affiliated clubs (including clubs who affiliate within this Student Council meeting). The event will be held at 6:30pm in the Hamilton Room of the Tonsley Hotel, on Monday the 14<sup>th</sup> of December 2015.

Students are encouraged to nominate FUSA-affiliated clubs for the various award categories. RSVP is required by executive and committee members of FUSA clubs and societies. For further information see: <http://fusa.edu.au/clubs/fusa-club-awards/>



#### 4.0 Club Funding Processes

A proposal is currently under review by the Office Manager and Manager, Student Engagement for a revision of club grant processes. Following this, consultation will be held with the Student President and General Secretary, and further consultation will be held with clubs and societies following this consultation.

#### 5.0 O'Week Stalls

Applications for stalls for clubs and societies and Flinders University departments have now been announced. Applications can be submitted via the application form found at <http://fusa.edu.au/oweeek2016stalls>

Wednesday the 24<sup>th</sup> of February will be the date for the next Clubs Day, held during O'Week rather than week one as held previously, after discussions with Flinders One were held to discuss the necessity of a week one event. This provides further opportunities to clubs, as the club day budget can be used more efficiently if held during O'Week, as many costs will be covered by the O'Week budget (such as stage hire, tablecloths, PA System, etc.). The budget can instead be allocated to providing additional attractions and resources to clubs during the day.

In addition to this, an event directed toward new and existing club members will be held in the Flinders Tavern during the evening. Further details regarding this event will be provided as they become available.

#### 6.0 Use of Oasis space by clubs and societies

The Clubs and Events Officer was approached by a FUSA affiliated club to advise that the club, along with other spiritual clubs, would no longer have access to the Oasis space in 2016 as part of the Oasis transformation into an interfaith centre. These clubs were advised by Oasis that FUSA could provide them with space in the new clubs room of the Student Hub. While there is a dedicated room for clubs and societies in the hub space, this raises concerns as current room booking data indicates that this space will be heavily utilised, and may not have the capacity to cater for all booking needs of these clubs based upon their heavy use of the Oasis facilities. Further, the club space will not have the range of facilities required for these spiritual clubs, such as the keyboard and kitchen facilities.

Initial meetings and discussions with the Oasis Coordinating Chaplain have indicated that Oasis are open to the possibility of providing after-hours bookings for clubs, pending further discussion regarding the conditions of booking to maintain the Oasis ethos. Based upon the concerns of the Coordinating Chaplain, a document is being developed to create a proposed set of conditions for the booking of this space, and will be provided for further discussion and negotiation.

**Events Report for October** – Prepared by the Events & Projects Officer

#### **O'Week**

The 2016 Semester 1 O'Week calendar has finally been confirmed!

Monday: Comedy arvo in the Function Centre (with super famous Fringe acts)

Tuesday: Live music and outdoor cinema

Wednesday: Clubs day and clubs social night in the Tavern

Thursday: Quiz night

Friday: O'Fiesta in the Plaza (big lineup full of Triple J artists)

Stalls (club, commercial and service providers) will be up and running all week, as well as a mature age student networking space, performances on the main stage, live music, free food, roving entertainment and lots of other freebies!

The Media Officer and her team have been busy creating an awesome website and posters to compliment the retro futurism theme of 2016 O'Week. Look out for announcements, posters and the website very soon!

More updates as we continue our planning.

## Hub

I've been working closely with the Office of Communication and Engagement and Buildings and Properties to ensure students are considered in the planning of hub venues – including the bar, restaurant and function centre. Members of SC will also be involved in these discussions as they progress – I'll chat to you all about this at Induction.

**Student Representation Report for October** – Prepared by the Student Representation and Development Officer

Over the past month the **Student Representation and Development Officer** has been working on a number projects:

Planning and organising **Student Council Induction** has been a primary focus. A lot of time and consideration has been given to developing a program that is interactive and informative whilst still allowing plenty of space for SC members to drive conversations and make plans for what you want to achieve during your term in office. Fifteen of the new SC have indicated they will attend induction. The three SC members not present will be required to attend a shorter half day induction in late January to get up to speed. Unfortunately, the majority of the 2014/15 Student Council are unable to come to induction for a handover session, however, we will instead be able to draw upon expertise of continuing SC members. Thanks to all who have had input into the program.

Planning for **FUSA Development Grants** has begun. We are looking at tightening up the criteria and making the application process a little more streamlined. There will be two rounds of grants again in 2016. One round in Semester 1 and the other in Semester 2. More details about the grants will follow, however, if Student Council members are keen to access funding to develop their leadership and governance skills you are encouraged to apply for a FUSA development grant.



Continuing research into **student representation** models in higher education and how a range of new practices to increase student voice (particularly around teaching and learning) might fit at Flinders University. The first step will be to develop a proposal for the Executive level around why wider student representation should be supported at Flinders and where we will look for examples of best practice both in Australia and overseas. We are looking to get buy in from the University first and then progress to making more specific plans. There will be plenty of opportunities for SC to be involved in this work at every step in the review and implementation.

If you'd like to discuss any of the above or anything related to student representation and the student council please get in touch with Kate Walsh on 8201 3620 [kate.walsh@flinders.edu.au](mailto:kate.walsh@flinders.edu.au)

## **Media Report for October** – Prepared by the Media Officer

In the last month the Media Officer has been working on several large scale projects:

- **Student Bar/Art.** Earlier this year I noticed the architects of the Hub were going to pay a company to help install art in the bar. Raising this as an opportunity for Students, I devised a plan with Buildings and Properties, Art Museum and OCE to allow FUSA to pay a student to work with street artist Van the Omega. The money comes from the Buildings and Property funds but the project is run out of FUSA. The Media Officer has chosen to refrain from voting in this panel. If any student representatives would like to be the student rep on the panel please let her know immediately.
- **Hub fit out.** The design of the spaces has been complete for some time now, Chris O'Grady and I have been liaising with Buildings and Property and Metric to figure out the branding for FUSA and the other spaces FUSA looks after. This is based on the FUSA rebrand style guide, in the instances of Women's and Queer Space I've gotten input from a variety of parties, including Student Council. At this point we're 95% done though once we're in the new space I will begin the process of fitting it out on a more personal level with Chris and I deciding to get more input from students. As such, some of our spaces will be a bit sparse until SC and FUSA staff are in the space. Looking good though.
- **O'Week.** The SEO's and I have been working on the graphic design, web, social media and comms for O'Week. The Student Directors have given us enough to go on at this point and are happy with the direction. Please visit [flindersoweek.com.au](http://flindersoweek.com.au) and check out the wonderful holding page game we've made. I'm very proud of it. In staging we have the rest of the site in construction and have nearly finished the 2 main artworks – O'Week and O'Fiesta. This year I decided to design with a narrative in mind, while I don't get to do much graphic design anymore I'm extremely pleased with our work so far. Totebags and promotions are good to go as well, just finalising artwork.
- **FUSA Website.** At this point in our timeline for creating the new FUSA website we're right on track. We have audited all the pages, content and plugins needed to reboot our site and have sought some advice from a few companies as far as help goes. Seems promising that we can use our current budget to get Design Embassy or a similar company to complete our proposal



and tweak our plugins for a smoother experience in general – but especially so for the shopfront and general maintenance.

- **FUSA rebrand.** Unfortunately this has taken a backseat to the above. The SEO's and I have finished all business cards and have nearly completed a mock up of our FUSA brochure. Most other branding elements are then relatively easy to sort out. This includes but is not limited to letterheads, tote bags, notepads, t-shirts and hoodies, flags, marquees, pens, highlighters, lanyards, USBs, stamps and aprons. I've taken the induction as an opportunity to order Student Council t-shirts branded for next year.

## 6. Matters for Decision

### 6.1. CFMEU solidarity

Preamble:

On 19<sup>th</sup> November the Federal Court found the CFMEU guilty of breaching the Fair Work Act for attaching the CFMEU flag to a crane at the Flinders University Hub construction site and taking photos in front of it. While hearings to decide penalties are yet to be heard the maximum penalty for this act is \$51 000 for a Union.

**Motion:** FUSA stands in solidarity with the CFMEU and their right to fly a union flag. In showing solidarity FUSA will display a CFMEU flag in the FUSA office which will remain in the office when it is relocated to the Hub.

### 6.2. Equal Opportunity & Diversity Committee

Preamble:

The EO&DC is a University Committee that meets three times per year and will:

1. provide advice to the Vice-Chancellor on major policy matters and new initiatives in the areas of equal opportunity, affirmative action, student access and equity, diversity and inclusiveness;
2. receive reports in relation to the Workplace Gender Equality Act and Disability Action Plan and on the operation of the University's grievance procedures, and provide advice annually to the Vice-Chancellor on the reports;
3. propose the establishment of working parties as required; and
4. consider and report on matters referred to it from time to time by the Vice-Chancellor, Manager, Equal Opportunity and Diversity or Academic Senate.

The membership comprises of two students nominated by FUSA. The Student Council now need to nominate two students.

Meetings are held 3-4 times per year.

**Motion:** Student Council nominate ..... & .....as the two FUSA representatives on the

## Equal Opportunity & Diversity Committee

### **6.3. FUSA NAB Bank Account Signatories**

Preamble:

Given the change of Student Council representatives, it is necessary to change the signatories on the FUSA NAB Bank Account.

**Motion:** Student Council endorse the following:

#### **Current Signatories:**

Chris O'Grady (Manager, Student Engagement) or

Fay Hart (Office Coordinator)

And

James Vigus (Student President)

Or Grace Hill (General Secretary)

**As of December 1st, 2016, the new signatories on the FUSA NAB Bank Account. will be:**

Chris O'Grady (Manager, Student Engagement) or Fay Hart (Office Coordinator)

and

Caleb Pattinson (Student President) or Genevieve Danenberg (General Secretary)

### **6.4. FUSA NAB Bank Account Signatories**

Preamble:

Given the change of Student Council representatives, it is necessary to change the signatories on the FUSA NAB Bank Account.

**Motion:** Student Council endorse the following:

#### **Current Signatories:**

Chris O'Grady (Manager, Student Engagement) or

Fay Hart (Office Coordinator)

And

James Vigus (Student President)

Or Grace Hill (General Secretary)



**As of December 1st, 2016, the new signatories on the FUSA NAB Bank Account. will be:**

Caleb Pattinson (Student President) and Genevieve Danenberg (General Secretary)

## **6.5. Student Council Executive**

Preamble:

Given the change of Student Council representatives, it is necessary to elect two members of Student Council to the Executive committee as defined in the constitution. If there are more than two nominees for the position, I propose we follow the droop quota method of voting, via a secret ballot.

**Motion:** Student Council elect \_\_\_\_\_ and \_\_\_\_\_ to the Student Council Executive committee for a term of 12 months, beginning December 1st, 2015.

## **6.6. Empire Times Liaison**

Preamble:

The Empire Times Liaison is defined as *a member of Student Council who is appointed by Student Council to this role to provide a communication link between the Empire Times Editorial Team and Student Council.*

It is worth noting that given the significant changes proposed to the Empire Times Regulations this role is likely to be significantly more time consuming than previously. Please take this into consideration before nomination.

If more than one nomination is received, election shall take place via a secret ballot.

**Motion:** Student Council elect \_\_\_\_\_ as Empire Times Liaison Officer for a period of 12 months beginning of December 1<sup>st</sup>, 2015.

## **6.7. Staff cuts at Flinders University**

Preamble:

The Flinders University Vice-Chancellor has announced we face a 30 million dollar budget black hole in 2016. This has resulted in a staff freeze and ultimately will end up in the slashing of jobs through the institute. If the University did not have 30 million dollars, they probably should not have built a 60 million dollar building, or spent 120 million on the Tonsley precinct. Ultimately this will lead to poorer quality of education for the students at Flinders University.

**Motion:** Student Council stands in solidarity with the action of the Flinders NTEU branch in defending the staff of Flinders University.

Student Council does not support the staff freeze or downgrading of the academic workforce.

## **6.8. ET Regulation Changes**

Preamble:



The 2015 council made a strong stance of pursuing incorporation as long term objective of the association. It would be good to gather the thoughts of the newly elected council and to reaffirm a stance on the direction we would like the student association to head in.

Many conversations over the role of an incorporated FUSA, where revenue streams will come from and how to transition will need to be had over the course of the year. External legal advice should also be sought regarding this topic.

**Motion:** The 2016 Student Council supports the incorporation of the association.

## 6.9. Proposed changes to FUSA Constitution

Preamble:

1. The previous student council approved of a referendum for the tabled constitutional changes.

Platform:

1. FUSA believes the proposed changes follow the mantra of the 2015 student council: 'student run student union' and that this guiding philosophy will deliver the best outcomes for students.
2. FUSA reaffirms its support for the proposed changes.

**Motion:** Student Council will create a constitutional committee to oversee the implementation of the referendum.

Student council will hold a referendum before the semester 2 2016.

## 6.10. SSAF

Preamble:

1. The Student Services and Amenities Fee (SSAF) was introduced following Voluntary Student Unionism (VSU) a policy of the Howard Liberal Government which removed so much of student union's incomes that many across Australia were forced to close including their services including student media. This is what happened at Flinders under VSU.
2. Currently the university 'consults' with FUSA on how much of the SSAF budget it gets to run its services such as Student Assist or other activities provided by the union.
3. In recent times the university has raided the SSAF in an effort to support building projects and is looking at continuing to raid SSAF to help resolve Colin's 'budget emergency'

Platform:

1. FUSA opposes the raiding of SSAF by the university as it has the terrible precedent of student's money being taken and services losing funding by a cash hungry administration.
2. FUSA believes that it should have a greater share of SSAF to provide more services to students.
3. FUSA believes that student unions are in the best decision-making position to determine what student money is spent on.



**Motion:** FUSA will support a campaign around increasing awareness of SSAF and its vital importance.

## 6.11. Fair Trade Certification

Preamble:

We're currently looking to have the university Fair Trade accredited next year, which would make us the 10<sup>th</sup> in Australia (Adelaide University is already accredited). To do so, we must meet certain requirements, including having Fair Trade tea and coffee as default for all university and student council meetings.

For more information on why and how to become Fair Trade Accredited, see:

<http://www.fta.org.au/fair-trade-universities.html>

**Motion:** All tea and coffee served during Student Council meetings to be Fair Trade certified.

## 6.12. Environmentally friendly catering

Preamble:

A more environmentally friendly alternative, to minimize waste and promote Flinders as an ethical and sustainable university.

**Motion:** All catering and events to use biodegradable or at least recyclable plates, cups and utensils where possible.

## 6.13. Accessibility Officer Budget

**Motion:** I move that Student Council approve the remainder of the Accessibility Officer budget to be spent on items for the 2016 O Week.

## 6.14. Domestic Violence campaign

Preamble:

Universities and tertiary educational communities have a massive role to play in challenging the widespread problem of violence against women in the Australian community. The 25<sup>th</sup> of November, just passed, is simultaneously White Ribbon Day and the International Day for the Elimination of Violence against Women. Everyone has a responsibility to challenge the gender inequality and roles that are the root causes of violence against women. In this spirit, the Flinders University community should be one that is aware and alert to the issue of violence against women, and one that is equipped to support and improve the lives of those within the community who suffer from all forms of violence.

**Motion:** That Student Council endorses a campaign within the University community to.

- Raise awareness of domestic violence
- Educate students and staff about the issue, and community strategies to eliminate violence against women (such as bystander intervention campaigns, and broad discussion about gender inequality)



- Promote the adoption of policies which support all members of the University community that experience violence.

## **6.15. “The Mask You Live In” Documentary screenings**

Preamble:

“The Mask You Live In” is a documentary produced by the Representation Project, which explores gender roles within modern society. The Representation Project offers a package which includes materials, as well as the rights to screen the film on campus. This would be used for an event in the new year, which would also feature a panel so as to spark a discussion about gender roles within the community.

**Motion:** That Student Council endorses the use of \$500 from the 2015 General Councillor budget for the purchase of “The Mask You Live In” Public Performance Rights Licence for an event in 2016.

## **7. Matters for Discussion**

## **8. Matters for Noting**

## **9. In Camera Item**

## **10. Meeting Closed**